

**REPUBLIC OF THE PHILIPPINES** 

COMMISSION ON AUDIT REGIONAL OFFICE NO. IX Cabatangan Hills, Zamboanga City

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July 12, 2023

## OFFICE ORDER No. 2023,128

## **SUBJECT** : Constitution of the COA IX Website Editorial Board

In order to better organize and manage the posting or publication of data articles and materials as well as the over-all operations of the COA IX Website, a COA IX Website Editorial Board is hereby created composed of the following:

Editor-in-Chief	:	Ms. Maria Rowena B. Acacio
<b>Associate Editors</b>	:	Atty. Faith Suzette N. Delos Reyes-Kong
		Atty. Valery Ann P. Silang-Enriquez
		Atty. Mynna Marie M. Barrientos
		Ms. Tara Mae S. Torres

**Correspondents/Contributors:** 

Province of Zamboanga del Norte	:		Ms. Ma. Reina P. Cabilin-Caldusa Ms. Jindee Zyrille C. Bermejo
Province of Zamboanga del Sur	:		Ms. Madeline J. Majestrado
Province of Zamboanga Sibugay	:	¥.,	Mr. Ryszzer M. Mamon

Photographer	:	Ms. Ma. Gracielle F. Dalaguit
Website Administrator	:	Mr. Teddy H. Solomon, Jr,
Adviser	:	Atty. Marisol D. Legaspi

The basic functions of the members of the Editorial Board who are primarily tasked to regulate, review, and evaluate the materials, data or articles posting in the COA IX Website in conformity with all the relevant resolutions, circulars, orders and memoranda of the Commission on Audit and the laws as well as the orders, circulars and issuances of pertinent government agencies, are as follows:

Editor-in-Chief:

- 1. Reviews and decides the merit and eligibility of materials data or articles for posting or publication in the COA IX Website;
- 2. Directs the over-all strategy, management, and operation of the COA IX Website; and
- 3. Assigns tasks to the Associate Editors or Correspondents, whenever necessary.

Associate Editors:

- 1. Recommends for publication in the COA IX Website materials, data and articles written by the assigned correspondents/contributors. The Associate Editor may also compose a written material; and
- 2. Performs functions as may be delegated by the Editor-in-Chief.

Correspondents/Contributors:

- 1. Takes charge in the news coverage, documentation and reporting of activities undertaken in the area of assignment and submits write-up/documentation to the Editor-in-Chief; and
- 2. Performs functions as may be assigned by the Editor-in-Chief, Associate Editor, and the Section Editor

Photographer:

1. Take charge in documenting the Regional activities and/or collating photographs from other sources, with due credits to the owner.

Website Administrator:

1. Responsible in uploading news updates and materials and the general maintenance of the website

## **BOARD MEETING**

The Board shall meet as called by the Editor-in-Chief as necessary for the fulfillment and delivery of assigned tasks.

## **COMPENSATION**

The Editorial Board receives no direct financial compensation.

This Order shall take effect immediately and shall remain in force until further orders.

MARISOL D LEGASPI Regional Director