



Republic of the Philippines
COMMISSION ON AUDIT
Regional Office No. IX
Cabatangan Hills, Zamboanga City

BIDS AND AWARDS COMMITTEE

November 9, 2020

Security Services (Regional Office, PSAO-Ipil, PSAO-Dapitan & PSAO Pagadian) for 12 Months (Early Procurement Activity)

SUPPLEMENTAL BID BULLETIN

1. Technical Specifications (Sec. VII):

Previous Requirement	New Requirement
6.a. Certification from SSS on non-delinquency of remittances (as of December 31, 2019);	6.a. Certification from SSS on non-delinquency of remittances (as of September 30, 2020);
6.b. Certification from PhilHealth on non-delinquency of remittances (as of December 31, 2019);	6.b. Certification from PhilHealth on non-delinquency of remittances (as of September 30, 2020);
6.c. Certification from Pag-IBIG on non-delinquency of remittances (as of December 31, 2019);	6.c. Certification from Pag-IBIG on non-delinquency of remittances (as of September 30, 2020);
6.d. NLRC Certificate of Compliance of Labor Laws (as of December 31, 2019);	6.d. NLRC Certificate of Compliance of Labor Laws (as of September 30, 2020);
6.e. DOLE Certificate of Compliance of Labor Laws (as of December 31, 2019)	6.e. DOLE Certificate of Compliance of Labor Laws (as of September 30, 2020);
18. Other Requirements under Special Condition/Technical Specifications for Guards to be posted	18. Other Requirements under Special Condition/Technical Specifications for Guards to be posted
1. Neuro-Psychological Exam;	1. Neuro-Psychological Exam –result from the last issuance of the Security Guard License may be submitted. Current (2020) and valid result shall be submitted after the issuance of Lowest Calculated Bid;
2. Drug Test Clearance;	2. Drug Test Clearance – clearance from the last issuance of the Security Guard License may be submitted. Current (2020) and valid clearance shall be submitted after the issuance of Lowest Calculated Bid;

3. NBI Clearance;	3. NBI Clearance – clearance from the last issuance of the Security Guard License may be submitted. Current (2020) and valid clearance shall be submitted after the issuance of Lowest Calculated Bid;
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2. Bid Opening:

Previous Schedule/Mode	New Schedule/Mode
9. Bid opening shall be on 9:30AM of November 18, 2020 at Conference Room Commission on Audit, Regional Office No. IX, Cabatangan, Zamboanga City.	9. Bid opening shall be at 9:00AM of November 18, 2020 thru Zoom meeting . Zoom meeting ID and Passcode shall be sent to bidders who acquired the Bidding Documents.


3. Submission of Bids

- a. Each document in the first and second component must be in Portable Document Format (**PDF**), must be signed by the bidder and must have a filename similar to the documents required in the checklist and in sequence (e.g. a. PhilGEPS Registration Certificate.pdf, b. SEC Registration Certificate.pdf, c. Mayor’s permit.pdf, etc.). Multiple page document must be collated in one (1) pdf file (e.g. a. PhilGEPS Registration Certificate (3 pages), i.5.a Guards for the Regional Office IX Cabatangan with complete data (multiple pages), etc.);
- b. All pdf files in the first component must be collated in one (1) **.rar** file (with filename: ***Bidder’s Name_Security Services 2021(EPA)_1st Component.rar***) and must be password protected;
- c. All pdf files in the second component must be collated in one (1) **.rar** file (with filename: ***Bidder’s Name_Security Services 2021(EPA)_2nd Component.rar***) and must be password protected;
- d. Both first and second component (**.rar** file) must be submitted thru this email address: bacsec.coaro9@gmail.com on or before **9:00AM** of **November 18, 2020**.
- e. One (1) additional hard copy of the first and second component must **later** be submitted by qualified bidder/s for the detailed bid evaluation by the BAC Technical Working Group (TWG).

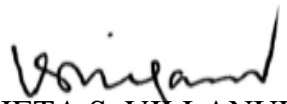
4. A “Documentary Stamp” is required for all notarized documents to be submitted.

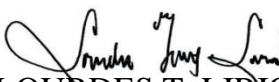
For more information, you may contact the BAC Secretariat thru CP No.: **0997 978 8858**


LILIBETH N. RUGAYAN
Member


CHARLES R. BULAC
Vice- Chairperson


ATTY. MARVIN ANDREW C. LEE
Member


JULIETA S. VILLANUEVA
Member


LOURDES T. LIRIO
Chairperson



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BIDS AND AWARDS COMMITTEE

Project: **Security Services (Regional Office, PSAO-Ipil, PSAO-Dapitan & PSAO Pagadian) for 12 Months (Early Procurement Activity)**
 ABC: **P 5,827,745.64**
 Location: **COA RO 9, Cabatangan, Zamboanga City, COA-PSAO Ipil, Zamboanga Sibugay, COA-PSAO Dapitan City, Zamboanga del Norte & COA-PSAO Pagadian City, Zamboanga del Sur**
 Bidder: _____

**Checklist of Eligibility, Technical and Financial Components of the Bid
 (PROCUREMENT OF GOODS)**

FIRST ENVELOPE (ELIGIBILITY AND TECHNICAL COMPONENTS)

ELIGIBILITY DOCUMENTS: (Indicate with a check (✓))

<u>Class "A" Documents:</u>	PASS	FAIL
a. Valid PhilGEPS Registration Certificate (Platinum) (all pages). All uploaded Eligibility Documents under “Annex A” must be current and must be attached <u>or</u>		
b. Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document;		
c. Mayor’s or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas;		
d. Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).		
e. License to Operate (Regular/Permanent)		
f. Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid. The statement shall indicate for each contract the following: <ul style="list-style-type: none"> ○ name of the contract; ○ date of the contract; ○ contract duration; ○ owner’s name and address; ○ kinds of Goods; ○ amount of contract and value of outstanding contracts; ○ date of delivery; 		

Class "A" Documents: (Continuation)	PASS	FAIL
<p>g. Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents. The statement shall indicate for each contract, the following:</p> <ul style="list-style-type: none"> ○ name of the contract; ○ date of the contract; ○ contract duration; ○ owner's name and address; ○ kinds of Goods; ○ amount of completed contracts, adjusted by the Bidder to current prices using PSA's consumer price index, if necessary for the purpose of meeting the SLCC requirement; ○ date of delivery; ○ end user's acceptance or official receipt(s) or sales invoice issued for the contract, if completed; and ○ copy of the contract. 		
<p>h. Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission; or Original copy of Notarized Bid Securing Declaration;</p>		
<p>i. Conformity with the Technical Specifications (Section VII), which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable;</p>		
<p>1. Filipino Citizenship;</p>		
<p>2. High School Graduate, its equivalent or higher education;</p>		
<p>3. Physical and mentally fit, at least 162.5 cm (5'4") tall, and 54.5 kgs. (120 lbs.) in weight, and not less than 21 nor more than 55 years old in age;</p>		
<p>4. Good moral character, and cleared by major law enforcement agencies or police and without any record of an offense involving moral turpitude;</p>		
<p>5. Necessary firearm licenses and Duty Detailed Order (DDO) as follows;</p>		
<p>a. Guards for Regional Office IX Cabaatangan with complete data;</p>		
<p>b. COA PSAO Ipil Complete data;</p>		
<p>c. COA PSAO Dapitan with complete data.</p>		
<p>d. COA PSAO Pagadian with complete data</p>		
<p>6.a. Certification from SSS on non-delinquency of remittances (as of September 30, 2020);</p>		
<p>6.b. Certification from PhilHealth on non-delinquency of remittances as of (as of September 30, 2020);</p>		
<p>6.c. Certification from Pag-IBIG on non-delinquency of remittances (as of September 30, 2020);</p>		
<p>6.d. NLRC Certificate of Compliance of Labor Laws (as of September 30, 2020);</p>		

Conformity with the Technical Specifications (Section VII) (Continuation)	PASS	FAIL
6.e. DOLE Certificate of Compliance of Labor Laws (as of September 30, 2020);		
7. One (1) Head Guard each for COA Main Building, COA PSAO-Ipil & COA PSAO-Dapitan, as OIC rendering eight (8) hours duty daily, broken times on weekend & holidays.		
8. Six (6) Regular Guards, on eight (8) hours duty daily each, two (2) guards will be posted each shift, one at the main gate and the other at the main entrance.		
9. Three (3) Regular Guards, on eight (8) hours duty each one (1) at the COA IX Main Gate, one (1) at the COA IX Main Building and one (1) guard will be posted each shift at the COA IX Training Center.		
10. Nine (9) Regular Guards, on eight (8) hours duty each, three (3) guards will be posted each shift at the COA Provincial Satellite Auditing Office (COA-PSAO), Ipil Heights, Ipil, Zamboanga Sibugay.		
11. Six (6) Regular Guards, on eight (8) hours duty each, two (2) guards will be posted each shift at the COA Provincial Satellite Auditing Office (COA-PSAO), Dapitan City, Zamboanga del Norte.		
12. Nine (9) Regular Guards, on eight (8) hours duty each, three (3) guards will be posted each shift at the COA Provincial Satellite Auditing Office (COA-PSAO), Pagadian City, Zamboanga del Sur.		
13. One (1) unit 12 gauge shotgun for each Regular Guards on duty with 18 rounds of ammunition per unit		
14. One (1) unit .38 cal. Revolver for the Head Guard with 18 rounds of ammunition;		
15. Five (5) Icom Radios for COA ROIX and two (2) Icom Radios for each COA PSAO, all handheld;;		
16. Four (4) units Metal Detector, one (1) each for COA ROIX, COA PSAO-Ipil, COA PSAO – Dapitan & COA PSAO – Pagadian, Rain boots/Raincoats, Flashlights, Bronco Guard “Batuta” with Teargas and other amenities offered.		
17. One (1) unit Shotgun for the Guard at the COA RO 9, Cabatangan, Zamboanga City main gate entrance with 50 rounds of ammunition.		
18. Other Requirements under Special Condition/Technical Specifications for Guards to be posted		
1. Neuro-Psychological Exam –result from the last issuance of the Security Guard License may be submitted. Current (2020) and valid result shall be submitted after the issuance of Lowest Calculated Bid;		
2. Drug Test Clearance – clearance from the last issuance of the Security Guard License may be submitted. Current (2020) and valid clearance shall be submitted after the issuance of Lowest Calculated Bid;		

Class "A" Documents: (Continuation)	PASS	FAIL
3. NBI Clearance – clearance from the last issuance of the Security Guard License may be submitted. Current (2020) and valid clearance shall be submitted after the issuance of Lowest Calculated Bid;		
4. Certificate of Training;		
5. Security Guard License		
j. Original duly signed Omnibus Sworn Statement (OSS); and if applicable, Original Notarized Secretary’s Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.		
Financial Documents:		
k. The Supplier’s audited financial statements, showing, among others, the Supplier’s total and current assets and liabilities, stamped “received” by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission;		
l. The prospective bidder’s computation of Net Financial Contracting Capacity (NFCC); or A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.		
Class "B" Documents:		
m. If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence; or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.		

SECOND ENVELOPE (FINANCIAL COMPONENT)

	PASS	FAIL
a. Original of duly signed and accomplished Financial Bid Form;		
b. Original of duly signed and accomplished Price Schedule(s)		

LILIBETH N. RUGAYAN
Member

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Vice- Chairperson

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