



**BIDS AND AWARDS COMMITTEE**

November 9, 2020

Proposed Dirty Kitchen and Improvement of Comfort Rooms at  
COA Main Building (Early Procurement Activity)

**SUPPLEMENTAL BID BULLETIN**

**1. Bid Opening:**

Previous Schedule/Mode	New Schedule/Mode
9. Bid opening shall be on <b>9:30AM</b> of <b>November 18, 2020</b> at <b>Conference Room Commission on Audit, Regional Office No. IX, Cabatangan, Zamboanga City.</b>	9. Bid opening shall be at <b>9:00AM</b> of <b>November 18, 2020</b> thru <b>Zoom meeting</b> . <b>Zoom</b> meeting ID and Passcode shall be sent to bidders who acquired the Bidding Documents.


**2. Submission of Bids**

- a. Each document in the first and second component must be in Portable Document Format (**PDF**), must be signed by the bidder and must have a filename similar to the documents required in the checklist and in sequence (e.g. a. PhilGEPS Registration Certificate.pdf, b. SEC Registration Certificate.pdf, c. Mayor's permit.pdf, etc.). Multiple page document must be collated in one (1) pdf file (e.g. a. PhilGEPS Registration Certificate (3 pages), i.5.a Guards for the Regional Office IX Cabatangan with complete data (multiple pages), etc.);
- b. All pdf files in the first component must be collated in one (1) **.rar** file (with filename: **Bidder's Name\_Infra 2021(EPA)\_1<sup>st</sup> Component.rar**) and must be password protected;
- c. All pdf files in the second component must be collated in one (1) **.rar** file (with filename: **Bidder's Name\_Infra 2021(EPA)\_2<sup>nd</sup> Component.rar**) and must be password protected;
- d. Both first and second component (**.rar** file) must be submitted thru this email address: [bacsec.coaro9@gmail.com](mailto:bacsec.coaro9@gmail.com) on or before **9:00AM** of **November 18, 2020**.
- e. One (1) additional hard copy of the first and second component must **later** be submitted by qualified bidder/s for the detailed bid evaluation by the BAC Technical Working Group (TWG).

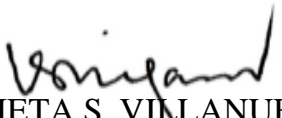
**3. A “Documentary Stamp” is required for all notarized documents to be submitted.**

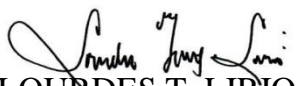
For more information, you may contact the BAC Secretariat thru CP No.: **0997 978 8858**

  
LILIBETH N. RUGAYAN  
Member

  
CHARLES R. BULAC  
Vice- Chairperson

  
ATTY. MARVIN ANDREW C. LEE  
Member

  
JULIETA S. VILLANUEVA  
Member

  
LOURDES T. LIRIO  
Chairperson



Republic of the Philippines  
**COMMISSION ON AUDIT**  
**Regional Office No. IX**  
 Cabatangan Hills, Zamboanga City

**BIDS AND AWARDS COMMITTEE**

Project: **Proposed Dirty Kitchen and Improvement of Comfort Rooms at COA Main Building (Early Procurement Activity)**  
 ABC: **PHP 560,000.00**  
 Location: **COA Regional Office No. IX, Cabatangan, Zamboanga City**  
 Bidder: \_\_\_\_\_

**Checklist of Eligibility, Technical and Financial Components of the Bid  
 (PROCUREMENT OF INFRASTRUCTURE PROJECT)**

**FIRST ENVELOPE (ELIGIBILITY AND TECHNICAL COMPONENTS )**

**ELIGIBILITY DOCUMENTS:** (Indicate with a check (✓))

<u>Class "A" Documents:</u>	PASS	FAIL
a. Valid PhilGEPS Registration Certificate (Platinum) (all pages). All uploaded Eligibility Documents under “Annex A” must be current and must be attached <b><u>or</u></b>		
b. Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document;		
c. Mayor’s or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas;		
d. Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).		
e. Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid. The statement shall indicate for each contract the following: <ul style="list-style-type: none"> <li>○ name of the contract;</li> <li>○ date of the contract;</li> <li>○ contract duration;</li> <li>○ owner’s name and address;</li> <li>○ kinds of Goods;</li> <li>○ amount of contract and value of outstanding contracts;</li> <li>○ date of delivery;</li> </ul>		

Class "A" Documents: (Continuation)	PASS	FAIL
<p>f. Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided under the rules. The statement shall indicate for each contract, the following:</p> <ul style="list-style-type: none"> <li>○ name of the contract;</li> <li>○ date of the contract;</li> <li>○ contract duration;</li> <li>○ owner's name and address;</li> <li>○ kinds of Goods;</li> <li>○ amount of completed contracts, adjusted by the Bidder to current prices using PSA's consumer price index, if necessary for the purpose of meeting the SLCC requirement;</li> <li>○ date of delivery;</li> <li>○ end user's acceptance or official receipt(s) or sales invoice issued for the contract, if completed; and</li> <li>○ copy of the contract.</li> </ul>		
<p>g. Philippine Contractors Accreditation Board (PCAB) License <b>or</b> Special PCAB License in case of Joint Ventures <b>and</b> registration for the type and cost of the contract to be bid</p>		
<p>h. Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission; <b>or</b> Original copy of Notarized Bid Securing Declaration;</p>		
<p>i. Project Requirements, which shall include the following:</p> <ol style="list-style-type: none"> <li>1. Organizational chart for the contract to be bid;</li> <li>2. List of contractor's key personnel (e.g., Project Manager, Project Engineers, Materials Engineers, and Foremen), to be assigned to the contract to be bid, with their complete qualification and experience data;</li> <li>3. List of contractor's major equipment units, which are owned, leased, and/or under purchase agreements, supported by proof of ownership or certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be.</li> </ol>		
<p>j. Original duly signed Omnibus Sworn Statement (OSS); <b>and</b> if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.</p>		
<p>Financial Documents:</p>		
<p>k. The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission;</p>		

Financial Documents: (Continuation)	PASS	FAIL
1. The prospective bidder's computation of Net Financial Contracting Capacity (NFCC)		
<u>Class "B" Documents:</u>		
m. If applicable, duly signed joint venture agreement (JVA) in accordance with RA No. 4566 and its IRR in case the joint venture is already in existence; <b><u>or</u></b> duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.		

**SECOND ENVELOPE (FINANCIAL COMPONENT)**

	PASS	FAIL
a. Original of duly signed and accomplished Financial Bid Form;		
b. Original of duly signed Bid Prices in the Bill of Quantities;		
c. Duly accomplished Detailed Estimates Form, including a summary sheet indicating the unit prices of construction materials, labor rates, and equipment rentals used in coming up with the Bid;		
d. Cash Flow by Quarter		

LILIBETH N. RUGAYAN  
Member

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